



30,000 Mile Preventive Maintenance Checklist – Fleet Vehicles

Name: Designation:

Vehicle No.: Date:

Sr. No.	Inspection Item	Status	Remark
1	Major Service Planning:Schedule 30,000-mile services during planned downtime periods to minimize operational impact. Consider coordinating multiple vehicles for bulk service efficiencies.	☐ OK ☐ Pass ☐ Fail ☐ NA	
2	Comprehensive Documentation:This major service interval provides critical data for fleet lifecycle planning. Document all findings thoroughly to support future replacement and budget decisions.	☐ OK ☐ Pass ☐ Fail ☐ NA	
3	Transmission Service Priority:Transmission inspection and service at 30,000 miles is crucial for fleet vehicles. Use manufacturer-approved fluids and follow proper procedures to prevent costly transmission failures.	☐ OK ☐ Pass ☐ Fail ☐ NA	
4	Fleet-Wide Analysis:Use 30,000-mile service data to identify patterns across similar vehicles in your fleet, enabling proactive maintenance scheduling and improved procurement decisions.	☐ OK ☐ Pass ☐ Fail ☐ NA	
5	Change transmission fluid and filter	☐ OK ☐ Pass ☐ Fail ☐ NA	
6	Inspect transmission pan and gasket	☐ OK ☐ Pass ☐ Fail ☐ NA	
7	Test shift quality and timing (all gears)	☐ OK ☐ Pass ☐ Fail ☐ NA	
8	Check transmission cooler and lines	☐ OK ☐ Pass ☐ Fail ☐ NA	
9	Inspect for external leaks and seepage	☐ OK ☐ Pass ☐ Fail ☐ NA	
10	Test lockup converter operation (auto trans)	☐ OK ☐ Pass ☐ Fail ☐ NA	

Sr. No.	Inspection Item	Status	Remark
11	Adjust linkages and cables	☐ OK ☐ Pass ☐ Fail ☐ NA	
12	Perform transmission computer scan	☐ OK ☐ Pass ☐ Fail ☐ NA	
13	Document fluid condition and analysis	☐ OK ☐ Pass ☐ Fail ☐ NA	
14	Replace brake fluid completely	☐ OK ☐ Pass ☐ Fail ☐ NA	
15	Measure brake pad/shoe thickness all wheels	☐ OK ☐ Pass ☐ Fail ☐ NA	
16	Inspect rotors/drums for wear and damage	☐ OK ☐ Pass ☐ Fail ☐ NA	
17	Check brake calipers and wheel cylinders	☐ OK ☐ Pass ☐ Fail ☐ NA	
18	Inspect all brake lines and hoses	☐ OK ☐ Pass ☐ Fail ☐ NA	
19	Test master cylinder operation	☐ OK ☐ Pass ☐ Fail ☐ NA	
20	Adjust parking brake system	☐ OK ☐ Pass ☐ Fail ☐ NA	

Inspector Signature: _____

Barcode: _____